REGISTRATION FOR FREE SCHOOL MEALS
Key Stage 2 onwards (Year 3 and above)

WARRINGTON Borough Council

Warrington Borough Council
Families & Wellbeing Directorate
2nd Floor New Town House
Buttermarket Street
Warrington
WA1 2NH

For office use only
On-Line Eligibility Checked on date _____
By (initial _____
Proof of benefit attached Yes No

SECTION 1 – Details of Parent/Carer

Address of Parent/Carer where children live	Mr/Mrs/Miss/Ms	Surname
	First Names	
	Relationship to child(ren)	
	Telephone Number	Date of Birth

***Are you applying as a foster carer? Please tick appropriate box YES ☐ NO ☐**
If yes please see note on back of form

SECTION 2 – Details of Person Claiming one of the benefits listed overleaf

First Names	Surname
National Insurance Number	Date of Birth

I confirm that the claimant listed in Section 2 lives at the above address YES ☐ NO ☐

SECTION 3 – Children Give the names of each dependent child attending school

First Names	Surname	Sex M	Sex F	Date of Birth	School

Section 4 - Declaration

I certify that the above information is correct to the best of my knowledge and belief. I understand that the information I have supplied will be shared with other educational establishments in order for them to claim pupil premium funding. I understand that, in order to confirm entitlement, my details will be checked online by the local authority using the FSM eligibility hub.
If you do not want your information to be used to assess your future entitlement, please email schooladmissions@warrington.gov.uk and we will update our records accordingly.

Signature: _____ Date: _____

In order to qualify for Free School Meals the claimant must be in receipt of one of the following:

BENEFIT	PROOF OF BENEFIT
Universal credit (UC)**	Letter or screenshot of entitlement to Universal Credit which must be dated no more than 6 weeks before the date of application.
Income support (IS)	Letter or screenshot of entitlement to Income Support which must be dated no more than 6 weeks before the date of application
Income based job seekers allowance (IBJSA)	Letter or screenshot of entitlement to Income Based Jobseekers allowance which must be dated no more than 6 weeks before the date of application
Child tax credit but **only** those **who are not** entitled to a Working Tax Credit* and whose annual income (as assessed by the Inland Revenue) does not exceed **£16,190** (subject to annual review),	Tax Credit Award notice as supplied by Inland Revenue for the **current** tax year * Tax credit award notice as supplied by the Inland Revenue for the current tax year and proof of the date employment ceased or the date employment of less than 16 hours per week started.
Working Tax Credit run-on	Paid for the four weeks after you stop qualifying for Working Tax Credit
Support under part vi of the immigration and asylum act 1999	Vouchers as supplied by Inland Revenue.
Guarantee element of state pension credit	Pension Credit Award Notice (M1000)
Income related employment and support allowance (IRESA)	Letter or screenshot of entitlement to Income Related Employment and Support Allowance which must be dated no more than 6 weeks before the date of application
**Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)	

** Please note foster carers are not entitled to claim free school meals as the fostering allowance includes funds to pay for school meals.*

Please return your completed form to:

Families & Wellbeing Directorate
2nd Floor, New Town House, Buttermarket Street, Warrington WA1 2NH

or email schooladmissions@warrington.gov.uk

For further details telephone 01925 446226